



Zoom Video Conferencing Guide



Summary

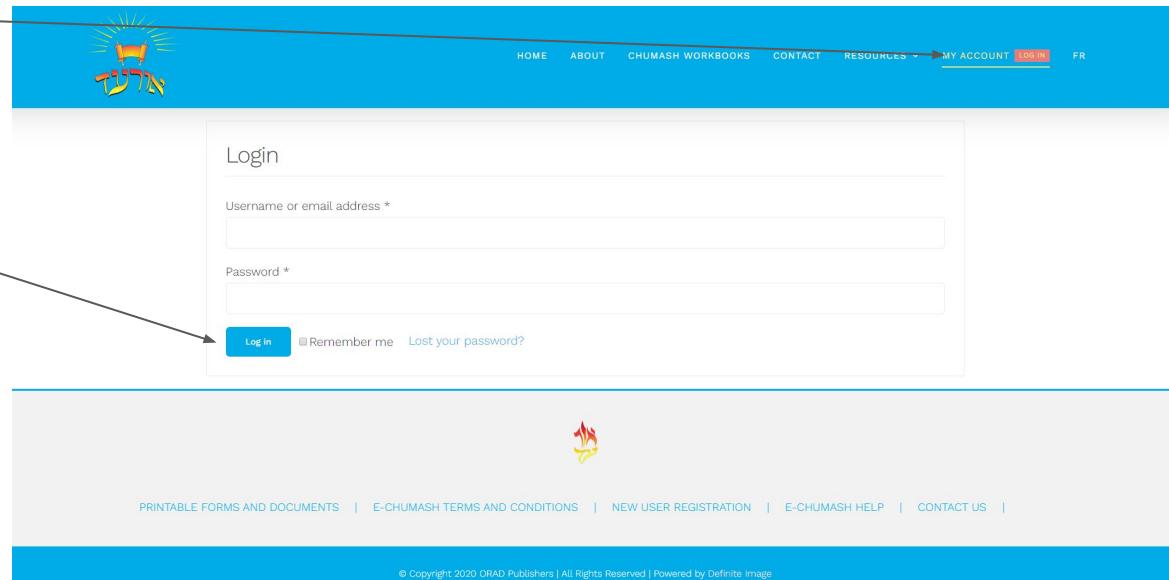
This guide is to provide you with step by step direction on how to set up a presentation of ORAD Publishing workbooks on the Zoom - A Video Conferencing Application for both WINDOWS and MAC



Before you start, please make sure to Download Zoom by visiting
<https://zoom.us>

Log in to your Orad Publishing Account

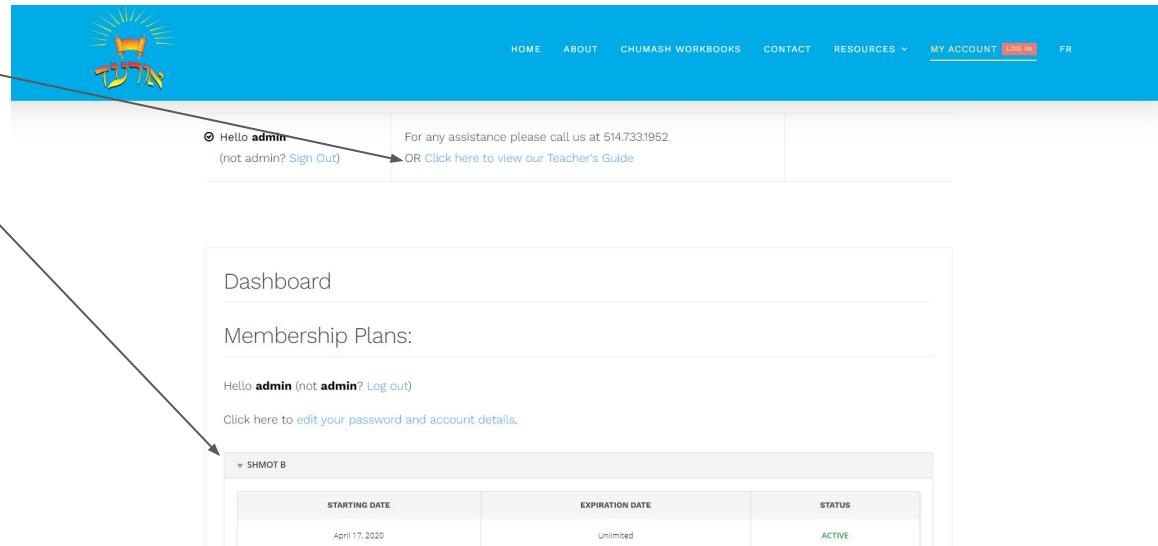
- Visit <http://oradpublishing.com/>
- From the **top menu** on the right click on **My Account / Log In**
- Enter your Username or Email address and Enter your Password and click on **Log In**



The screenshot shows the login page of the Orad Publishing website. The header is blue with the 'אָרָד' logo on the left and a navigation menu on the right. The 'MY ACCOUNT' and 'LOG IN' buttons are highlighted in red. The main content area is titled 'Login' and contains fields for 'Username or email address *' and 'Password *'. Below these fields are 'Log In' and 'Remember me' buttons, and a 'Lost your password?' link. At the bottom of the page, there is a footer with links: PRINTABLE FORMS AND DOCUMENTS, E-CHUMASH TERMS AND CONDITIONS, NEW USER REGISTRATION, E-CHUMASH HELP, CONTACT US, and a copyright notice: © Copyright 2020 ORAD Publishers | All Rights Reserved | Powered by Definite Image.

Understanding the Dashboard

- Help Centre: View Teacher's Guide page at <http://oradpublishing.com/e-chumash-teachers-instructions/>
- View your membership plans



The screenshot shows the e-Chumash website's dashboard. At the top, there is a navigation bar with links for HOME, ABOUT, CHUMASH WORKBOOKS, CONTACT, and RESOURCES. On the right, there is a 'MY ACCOUNT' section with a 'LOG IN' button and a 'FR' link. The main content area is titled 'Dashboard' and features a section for 'Membership Plans'. It displays a message: 'Hello admin (not admin? Log out)' and 'Click here to edit your password and account details.' Below this, there is a table for 'SHMOT B' showing membership details:

STARTING DATE	EXPIRATION DATE	STATUS
April 17, 2020	Unlimited	ACTIVE

Select the publication you want to present

- All the publications that you are subscribed to will be accessed here
- Click on the one you would like to present to the class
- Click on the “Content” tab
- Click on the link to open the page with all the digital files

SHMOT B

STARTING DATE	EXPIRATION DATE	STATUS
April 17, 2020	Unlimited	ACTIVE

HISTORY CONTENTS

TYPE	NAME	DOWNLOAD
1	Shmot B Workbook -012 FULL VERSION	

SHMOT A

LECH LECHA WORKBOOK

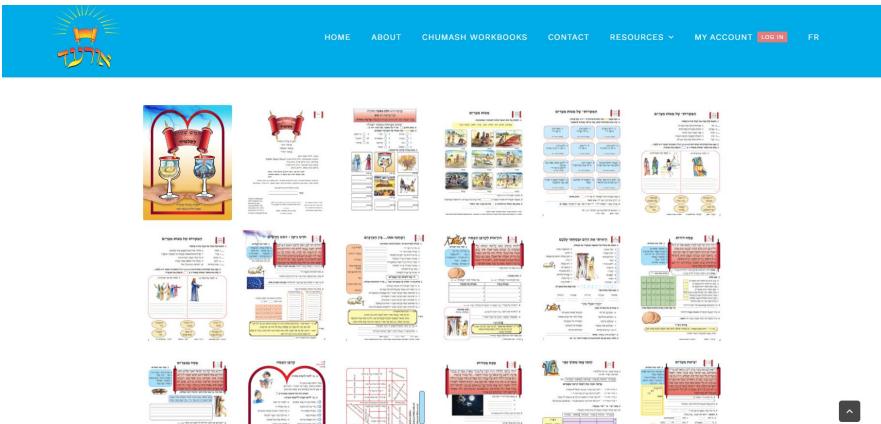
VAYISHLACH WORKBOOK

HACHANA WORKBOOK

VAYERA WORKBOOK

Viewing digital files

- Once you have arrived to the page of the publication you are about to present, click on any of the pages to enlarge the viewing



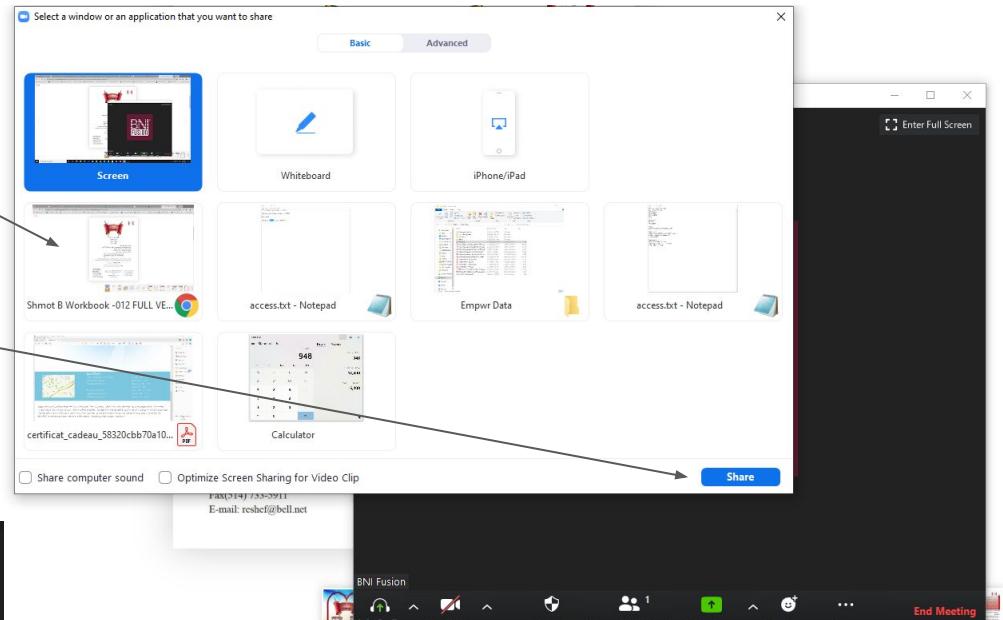
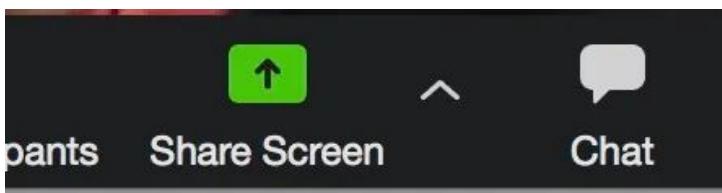
- When image enlarged, you can enter a full screen mode by clicking on the **square icon** on the top left of the screen



- Feel free to navigate to any page you desire by using the **carousel gallery**

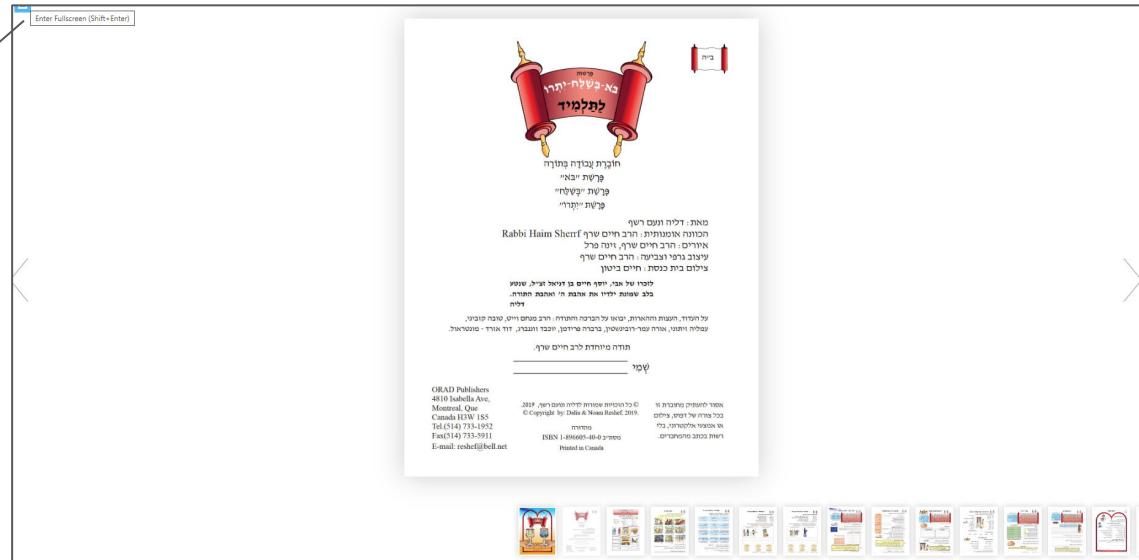
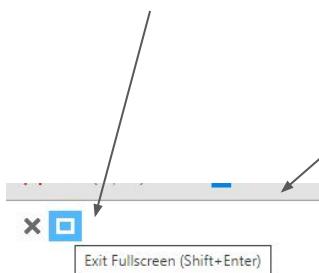
Sharing screen on ZOOM

- During your presentation, click on the **Green icon Share Screen**
- Select the screen you would like to share (the one with the image gallery of the publication you prepared to present with)
- Click on the blue button “Share”



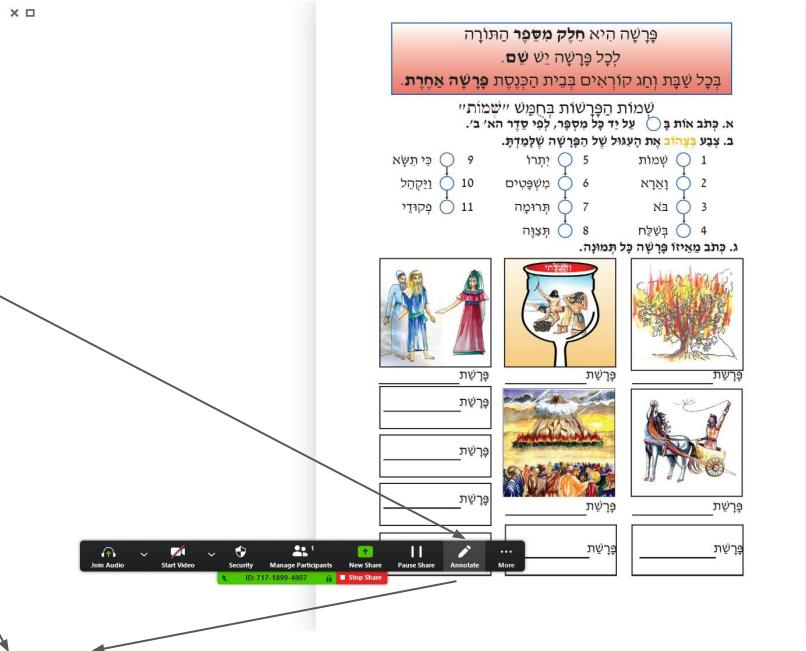
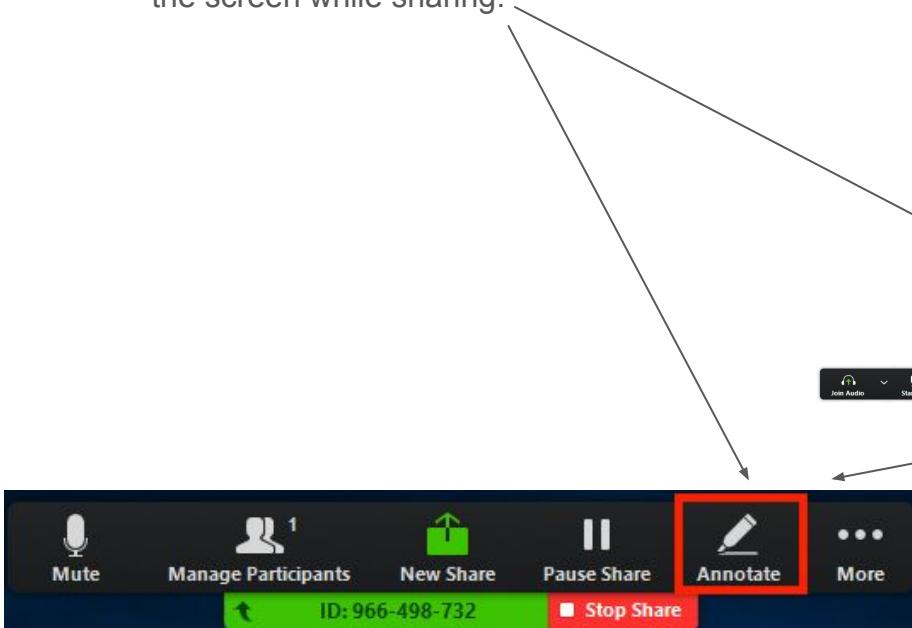
Going back to browser & Enter Full screen mode

- Click on the Square icon to enter full screen mode while sharing for optimized experience with the viewer.



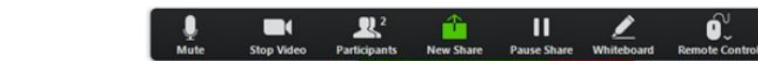
Using Zoom On Screen Tools - SmartBoard Style

- Click on the ANNOTATION (Pencil icon) to load the tool that will provide you with ways to write and draw on the screen while sharing.

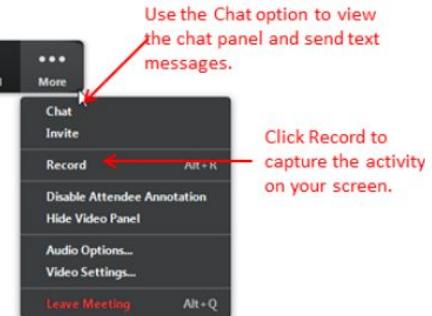


Understanding WhiteBoard

Whiteboard/Annotate tools menu



Webinar room menu



Here is how we interact...

